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CHAIRMAN OF THE JOINT CHIEFS OF STAFF INSTRUCTION

J-7

DISTRIBUTION: A, B, C, S

CJCSI 5160.01

25 March 2024

CHARTER OF THE JOINT STAFF FUTURES ASSESSMENT BOARD AND JOINT STAFF FUTURES STEERING GROUP

1. Purpose. This instruction implements a leadership forum to oversee, advance, and accelerate cross-cutting Joint Staff efforts to build the future Joint Force.
2. Superseded/Cancellation. None.
3. Applicability. This instruction is applicable to the Joint Staff.
4. Procedures. See Enclosures A and B.
5. Definitions. See Glossary.
6. Responsibilities. See Enclosures A and B.
7. Summary of Changes. None. This is a new instruction.
8. Releasability. UNRESTRICTED. This directive is approved for public release; distribution is unlimited on the Non-classified Internet Protocol Router Network. Department of Defense Components (to include the Combatant Commands), other Federal agencies, and the public may obtain copies of this directive through the Internet from the Chairman of the Joint Chiefs of Staff (CJCS) Directives Joint Electronic Library at <<http://www.jcs.mil/Library/>>. Joint Staff activities may also obtain access via the SECRET Internet Protocol Router Network directives Electronic Library websites.
9. Effective Date. This INSTRUCTION is effective upon signature.

A handwritten signature in black ink, appearing to read "Charles Q. Brown, Jr.", is positioned above the printed name.

CHARLES Q. BROWN, JR.
General, U.S. Air Force

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Enclosures:

Enclosure A – Terms of Reference: Joint Staff Futures Assessment Board

Enclosure B – Terms of Reference: Joint Staff Futures Steering Group

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ENCLOSURE A

TERMS OF REFERENCE: JOINT STAFF FUTURES ASSESSMENT BOARD

1. Joint Staff Futures Assessment Board Mission

a. The Joint Staff Futures Assessment Board (JFAB) is the CJCS's primary mechanism for overseeing and guiding futures-related efforts by the Joint Staff in support of CJCS and Vice CJCS (VCJCS) responsibilities described in title 10, U.S. Code, sections 153 and 181.

b. Focusing on the period between 3 and 15 years forward, the JFAB shall:

(1) Provide a venue for CJCS information and decisions about priority focus areas advanced through the Joint Staff Futures Steering Group (JFSG).

(2) Oversee alignment between Joint Staff priority focus areas and Joint Staff organization and tasks related to the future Joint Force.

(3) Assess progress on each priority focus area's lines of effort (LOE), with an emphasis on understanding emerging opportunities and risks for the Joint Force as the Joint Staff promotes modernization.

2. Organization. A 1-hour meeting of the JFAB will be held once every 6 weeks. Except as directed by the CJCS, VCJCS, Director, Joint Staff (DJS), or Vice Director, Joint Staff (VDJS), each meeting will consist of a progress assessment on each priority focus area developed by the JFSG, with deep dives into LOEs as required.

3. Participation. The JFAB will be chaired by the CJCS.

a. Required participants shall include:

(1) VCJCS.

(2) DJS.

(3) VDJS.

(4) Joint Staff Director for Manpower and Personnel, J-1 (DJ-1).

(5) Joint Staff Director for Intelligence, J-2 (DJ-2).

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(6) Joint Staff Director for Operations, J-3 (DJ-3).

(7) Joint Staff Director for Logistics, J-4 (DJ-4).

(8) Joint Staff Director for Strategy, Plans, and Policy, J-5 (DJ-5).

(9) Joint Staff Director for Command, Control, Communications, and Computers/Cyber, J-6 (DJ-6).

(10) Joint Staff Director for Joint Force Development, J-7 (DJ-7).

(11) Joint Staff Director for Force Structure, Resources, and Assessment, J-8 (DJ-8).

(12) Secretary, Joint Staff (SJS).

b. Optional participants shall include:

(1) Special Staff of the Office of the CJCS.

(2) Special Staff of the Office of the VCJCS.

c. The Joint Staff J-7 will serve as the Coordinator for the JFAB, assisted by representatives of the Joint Staff J-6 and Joint Staff J-8. The JFAB Coordinator will propose meeting agendas for approval to the VCJCS, DJS, and VDJS; develop and maintain assessments of LOEs; review proposed presentations to ensure full readiness for JFAB discussion; distribute invitations and agendas; receive RSVPs; schedule and set meeting rooms; and other administrative tasks as directed by the VCJCS, DJS, VDJS, or DJ-7.

d. Taskings and directives in support of the JFAB will be taken and issued by the SJS.

e. Participation may not be delegated below the Joint Staff Directorate (J-Dir) Vice Director level unless approved by the VDJS.

4. Relationships. As appropriate, the JFAB may propose relevant decisions to the CJCS. Each such decision shall be documented in separate decision memoranda. The CJCS may also direct further consideration of any topic in decision-making to include the Tank, Deputy's Management Action Group (DMAG), Deputy's Workforce Council (DWC), Joint Requirements Oversight Council (JROC), and other relevant bodies, as well as their feeder working groups such as the Operations Deputies or Functional Capability Boards. The

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JFAB may also forward courses of action for consideration, risk assessments, or updates to tracking actions associated with established campaign plans under LOEs.

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ENCLOSURE B

TERMS OF REFERENCE: JOINT STAFF FUTURES STEERING GROUP

1. Joint Staff Futures Steering Group Mission

a. The JFSG supports the responsibilities of the CJCS and VCJCS described in title 10, U.S. Code, sections 153 and 181 by promoting coordination and collaboration among J-Dirs in strengthening the future Joint Force.

b. Focusing on the period between 3 and 15 years forward, the JFSG shall:

(1) Elevate modernization as a priority task along with current operations for Joint Staff leaders.

(2) Design and oversee execution of persistent and cross-J-Dir Joint Staff LOEs in the priority focus areas listed in paragraph 2.a.

(3) Increase Joint Staff leadership time and focus on efforts related to the future Joint Force.

(4) Prepare recommendations in priority focus areas to the CJCS for discussion in the JFAB.

2. Organization

a. A 1-hour meeting of the JFSG will be held each week. Subject to amendment as directed by the CJCS or VCJCS, the agenda will rotate through the priority focus areas. VCJCS is the approval authority of the priority focus areas.

b. LOEs will be developed for each priority focus area using campaign methodologies. Each meeting will consist of an update on LOEs for that focus area, followed by a deep dive into LOEs, as required.

3. Participation. The JFSG will be chaired by the VCJCS.

a. Required participants shall include:

(1) DJS.

(2) VDJS.

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- (3) DJ-1.
- (4) DJ-2.
- (5) DJ-3.
- (6) DJ-4.
- (7) DJ-5.
- (8) DJ-6.
- (9) DJ-7.
- (10) DJ-8.
- (11) SJS.

b. Optional participants shall include:

- (1) Special Staff of the Office of the CJCS.
- (2) Special Staff of the Office of the VCJCS.

c. The Joint Staff J-7 will serve as the Coordinator for the JFSG, assisted by representatives of the Joint Staff J-6 and Joint Staff J-8. The JFSG Coordinator will propose meeting agendas for approval to the DJS. Approval may be delegated to the VDJS as warranted. The JFSG Coordinator will also develop and maintain assessments of the LOEs; review proposed presentations to ensure full readiness for JFSG discussion; distribute invitations and agendas; receive RSVPs; schedule and set meeting rooms; and other administrative tasks as directed by the VCJCS, DJS, VDJS, or DJ-7.

d. Taskings and directives in support of the JFSG will be taken and issued by the SJS.

e. Participation may not be delegated below the J-Dir Vice Director level unless approved by the VDJS.

4. Relationships. The JFSG will not be a decision-making board but will seek to improve the quality and coordination of Joint Staff recommendations to the Secretary of Defense-chaired decision-making bodies, to include the DMAG,

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DWC, JROC, and other relevant bodies. The JFSG may provide recommendations for futures-related topics for decision in the Joint Futures Assessment Board, Tank, and other CJCS-chaired or VCJCS-chaired bodies.

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GLOSSARY

PART I – ABBREVIATIONS AND ACRONYMS

CJCS	Chairman of the Joint Chiefs of Staff
DJ-1	Joint Staff Director for Manpower and Personnel
DJ-2	Joint Staff Director for Intelligence
DJ-3	Joint Staff Director for Operations
DJ-4	Joint Staff Director for Logistics
DJ-5	Joint Staff Director for Strategy, Plans, and Policy
DJ-6	Joint Staff Director for Command, Control, Communications, and Computers/Cyber
DJ-7	Joint Staff Director for Joint Force Development
DJ-8	Joint Staff Director for Force Structure, Resources, and Assessment
DJS	Director, Joint Staff
DMAG	Deputy's Management Action Group
DWC	Deputy's Workforce Council
J-6	Joint Staff Directorate for Command, Control, Communications, and Computers/Cyber
J-7	Joint Staff Directorate for Joint Force Development
J-8	Joint Staff Directorate for Force Structure, Resources, and Assessment
J-Dir	Joint Staff Directorate
JFAB	Joint Staff Futures Assessment Board
JFSG	Joint Staff Futures Steering Group
JROC	Joint Requirements Oversight Council
LOE	line of effort
SJS	Secretary, Joint Staff
VCJCS	Vice Chairman of the Joint Chiefs of Staff
VDJS	Vice Director, Joint Staff

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PART II – DEFINITIONS

Unless otherwise stated, the terms and definitions contained in this glossary are for the purposes of this instruction only.

Concept required capability. A proposed capability derived logically from the Joint Warfighting Concept's central and supporting ideas and required for the concept's execution.

Defense logistics, industry, and capacity. For the purposes of this instruction, this line of effort will focus on strengthening the Joint Force's foundation for warfighting in the futures timeframe.

Digital modernization. For the purposes of this instruction, this line of effort will advance the Joint Force's adoption of digital technologies to enhance joint warfighting capabilities, to include establishing the Joint Staff dashboard, enabled by relevant information across TOP SECRET, SECRET, and UNCLASSIFIED levels (NO FOREIGN DISSEMINATION and RELATIVE TO) on the same digital platform with aligned analytic tools, championing Combined Joint All-Domain Command and Control, and investing in path-breaking digital capabilities like improved modeling and simulation.

Futures. For the purposes of this instruction, the term futures will refer to the period from 3 to 15 years forward.

Joint. Connotes activities, operations, organizations, etc., in which elements of two or more Military Departments participate (Department of Defense Dictionary of Military and Associated Terms, Joint Publication 1).

Requirement. A capability needed to meet an organization's roles, functions, and missions in current or future operations to the greatest extent possible.

Strategy and concept development. For the purposes of this instruction, this line of effort shall articulate military strategies for the future force, develop warfighting concepts that advance those strategies, and spark action by Joint and Allied forces through experimentation, engagement, education, and doctrine development.

Trust and the resilient force. For the purposes of this instruction, this line of effort will address Joint Force human capital issues, both internal to the Force and in its relationship to American society.

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